

You may delay, but time will not. ~ Benjamin Franklin

Time is Running Out

It's true – we only get one time around.

Problems compound when we waste time on regret and grief over poor decisions and poor behaviors.

Many people never stop long enough to consider their unique purpose for life and work and the steps required to fulfill that purpose.

We are limited by time.

Lifeline

Place an X on the line where you think you are in your life span at this moment?

BIRTH _____ DEATH

Why do we spend so much time with activities, projects, and events that add minimal value to life, work, and leadership?

The question we should be asking then is – What am I doing with the time I have left?

Every successful leader understands they must take personal responsibility for their personal and professional growth.

Time, Margin, and Focus are the chief competitors for personal growth and the development of leadership skills.

Fast Action Steps

1. What activities, projects, and events, which add minimal value to your life and work, could you begin to eliminate?
2. Have you taken full responsibility for your own personal and professional growth? What are the areas where you could be more intentional?
3. Clearly summarize what you want to accomplish and become with your remaining years of energy.

Overview of the Group Experience

In this group experience, we will guide you through:

1. **DISCOVER - Finding the Right Tools** for time management, focus, and planning.
2. **APPLY - Applying the Learning Right Away (into sustainable life and work habits).**
3. **REVIEW - Measuring, Tracking, and Celebrating Your Progress.**

Everything we do at Guidestone involves applied learning. Because applied learning is the only way to make sustainable progress. Along the way, you will have opportunities to try on the learning - to apply it - through Fast Action Steps.

Fast Action Step

1. Are you fully committed to immediately apply the tools and principles in this fast track to experience more margin and more fulfillment in your life, work, and leadership?

You'll hear us say often, You don't have to get it perfect, you just need to take the next step.

SIMPLE Leadership Compass

SIMPLE LEADERSHIP COMPASS™

THE 4 GREATEST LEADERSHIP CHALLENGES



WHERE DO I START?

The Simple Leadership Compass represents the **4 Greatest Challenges Leaders Are Facing Today**. They are:

1. Developing **MY OWN** leadership skills
2. Developing the Leadership Skills of **OTHERS** around me
3. Leading from the **MIDDLE** (often with poor leadership above me)
4. **TIME** & **FOCUS** Challenges

Every leader must consider, Where Do I Need to **Start**? What is my next best step.

You have identified **Time and Focus** as your starting point. With this challenge, leaders often ask for direction with...

- a. How can I create more **margin** so I am not so distracted and overwhelmed with busyness?
- b. What do I do if I'm **consuming** so much leadership info but don't have enough time to apply it?
- c. How can I better **focus** on the task at hand when I'm working with team members who do not understand their role or commitment level?
- d. What do I do when I really just need a crash course for **managing my time** more effectively?

Fast Action Steps

1. What is your primary goal for managing your time and focus more effectively?
2. If you could create more margin in your life and work, what opportunities would that open for you?

For Next Session

1. Review the SIMPLE Personal Plan Guide and Template and list WHO and WHAT is most important in your life and work.
2. If something is not clear or you get stuck at any point throughout this group experience, shoot us an email and we'll help you right away.